



DISCOVERY BAY HILLGROVE VILLAGE OWNERS' COMMITTEE

Minutes of Meeting No 7 2017-2018

held on 15 August 2017, 9:15 pm in Multi-purpose Hall, Discovery Bay Office Centre

Present:

Mr Edwin Rainbow	(ER)	Chairperson
Ms Janice Fung	(JF)	Vice Chairperson
Ms Alice Li	(AL)	Member
Ms Cheng Mei Yu	(CMY)	Member
Mr Chung Kwok Wah	(CKW)	Member
Mr Edwin Tam	(ET)	Member
Mr John Antweiler	(JA)	Member
Ms Lo Yuk Shan Connie	(CL)	Member
Mr Michael McGuire	(MM)	Member
Ms Nikki Wepener	(NW)	Member
Mr G H Koo	(GH)	Manager – Estate, City Management (CM)
Ms Ricky Kong	(RK)	Officer – Estate, CM

Absent with Apologies:

Mr Edmund Fan	(EF)	Member
Fine Faith Limited	(FFL)	Member
Ms Kimberly Keng	(KK)	Member
Mr Lau Man Kit	(LMK)	Member
Mr Martyn Keen	(MK)	Member
Mr Nigel JH Reid	(NR)	Member

In Attendance

Chao Wan Leong

1. Confirmation of Previous Meeting Minutes and Recording of Meeting

The draft meeting minutes of Village Owners' Committee (VOC) Meeting No 6 of 27 June had been circulated to the Committee before the Meeting. JA proposed to confirm the minutes and NW seconded. The minutes was approved by the Committee.

愉景灣服務管理有限公司
Discovery Bay Services Management Limited

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2. Report on Financial Status

2.1 Report on the Village Accounts

JA delivered a brief report on the financial status of Hillgrove. JA commented that the accounts were in a healthy position after the management fee review last year. As there was a surplus generated in the first quarter of the current financial year, the need of a further review of management fee was minimal. The cash had been maintained over a level of HKD10 million while part of which would be utilized to finance the upcoming renovation project.

3. Progress of Consultancy Services on Tender of Main Contract

The Renovation Working Group meeting was to conclude and to recommend the 9 nos of qualified tenderers to be invited for tender. Key points of tender documents were also presented for discussion and confirmation. Latest programme was presented at the meeting. The consultants presented that the project was behind schedule by two months. CM reminded that there should be a two-week road show for the residents / owners at the Village before the owners' meeting confirming the final scope of work and the appointment of main contractor. (For details, please refer to RWG meeting notes no 12 attached.)

4. Date of Next Meeting

The date of next meeting to be confirmed.

The meeting was adjourned at 9:55 pm.


Chairperson

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