

**DISCOVERY BAY HILLGROVE VILLAGE OWNERS' COMMITTEE**

**Minutes of Meeting No 4 2016-2017**

**held on 9 May 2017, 7:30 pm in Discovery Bay Office Centre**

**Present:**

Mr Edwin Rainbow	(ER)	Chairperson
Ms Janice Fung	(JF)	Vice Chairperson
Mr Edmund Fan	(EF)	Member
Mr Edwin Tam	(ET)	Member
Mr John Antweiler	(JA)	Member
Mr Michael McGuire	(MM)	Member
Mr Martyn Keen	(MK)	Member
Ms Nikki Wepener	(NW)	Member
Mr G H Koo	(GH)	Manager – Estate, City Management (CM)

**Absent with Apologies:**

Ms Alice Li	(AL)	Member
Ms Cheng Mei Yu	(CMY)	Member
(represented by Mr Wilson Leung)		
Mr Chung Kwok Wah	(CKW)	Member
Fine Faith Limited	(FFL)	Member
Mr Ho Wai Ming	(HWM)	Member
Ms Kimberly Keng	(KK)	Member
Mr Lau Man Kit	(LMK)	Member
Ms Lo Yuk Shan Connie	(CL)	Member
Mr Nigel JH Reid	(NR)	Member

**In Attendance**

Nil

**1. Confirmation of Previous Meeting Minutes**

The draft minutes of Village Owners' Committee Meeting No 3 of 25 April circulated to Members.

ER welcomed Members attending the Meeting and suggested that the order of the resolutions as stated in the agenda would be swapped as to reflect the sequence of the discussion and consensus. Members agreed to the suggestion.

2. **“In view of DBSML's unexplained delay in collection of a long outstanding debt and an unsupported interpretation of the DMC with respect to the interest to be applied and the large amounts of owners money involved, the Hillgrove VOC resolves that they make their own audio recording of all discussions related to this matter on “9<sup>th</sup> May 2017” (to replace “25<sup>th</sup> April 2017” as appropriate) and that a verbatim account to Hillgrove owners may be made in the minutes, if the VOC deems it necessary.”**

The motion was proposed by MK and seconded by JA. The motion carried.

**To resolve the motion “The Chairman seeks the Hillgrove VOC's acknowledgement and support that he seek redress at the Small Claims Court against the failure of DBSML to reimburse 18,000 HKD expense incurred and agreed by the Hillgrove VOC and the COC.”**

ER mentioned that a formal demand had been sent to CM for reimbursement of the legal advice cost of interest calculation of management fee arrears. CM replied that since the list of solicitors to be invited for quotes and the instruction brief were yet to be finalized, CM was unable to entertain the demand for reimbursement. ER felt that it was his right to claim against the village account in terms of out-of-pocket expenses for the subject. The motion was proposed by MK and seconded by JA. The motion carried.

### 3. **Any Other Business**

- 3.1 It was proposed that the future meetings followed a list of standing items in the agenda:
- Approval of recording during the meetings;
  - Approval of last meeting minutes;
  - Aging reports of management fee receivables; and
  - Financial status of village accounts.
- 3.2 Members asked if there was procedure in credit control and the steps that CM followed to tackle the cases. CM advised that an aging report would be issued by account team on a monthly basis and progress / recommendation would be marked on these report for update. CM Estate Team would make recommendation of course of actions in order to recover the debts, usually, of over three (3) months. There was an internal guideline of CM that staff might take as a reference in handling the outstanding. CM would advise Members on the details.
- 3.3 Members observed that there was increasing traffic along the steps next to the new footbridge towards Piazza. It was more preferable to renovate the steps with durable and non-slippery floor tiles. CM to source alternative floor tiles that could improve the condition.

**4. Date of Next Meeting**

The next meeting was scheduled on Tuesday 13 June

There being no other business, the meeting was adjourned at 9:45 pm.

Chairperson